

**SRI VIVEKANANDA DEGREE COLLEGE FOR WOMEN
KADAPA**



SRI VIVEKANANDA DEGREE COLLEGE FOR WOMEN - KADAPA

(Affiliated by Y.V.University)

Near –Y. Junction, Pakeerpalli Road, Kadapa-516002, Y.S.R. Dist, A.P.

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E-Governance Policy

Sri Vivekananda Degree College for Women has designed E-Governance policy, with primary objective of implementing E-governance in various academic and administrative areas of the institution. The policy is outlined below:

- To evolve and execute computerized mechanism for proper collection, storage and maintenance of relevant data of students, faculty, examinations, results, scholarships etc. in the required formats.
- Faculty portal is used for applying leaves, circulars distribution, uploading of marks, marking of attendance, lesson plan, time tables, biometric based attendance for faculty, and GPS enabled aadhar based biometric attendance system.
- Students are supposed to claim scholarships through e-pass online portal.
- Students fee to be collected through online.
- Processing marks of Continuous Internal Evaluation (CIE) and semester End Examination (SEE) is to be done online.
- Student support system, information to the student, technical content, attendance, credits, and results is to be done through web portal.
- Domain mail for all official communications will be used by faculty and students.
- Website is put in to full use as a vital information source to all the stakeholders and all-important communications / circulars notices are to be made available in web site to ensure reaching of information to the needy at any time at anywhere.